

BRETENHAM PARISH COUNCIL MEETING HELD ON THURSDAY 5th SEPTEMBER 2019 AT 7.30PM IN THE VILLAGE HALL

MINUTES

Present: Chairman Mr C Clarke, Clerk/RFO Mrs J Schofield, Vice Chairman E Woods, Councillors A Wilson, B Cronk and 6 members of the public.

1. Chairman welcomed everybody to the meeting and accepted and approved apologies for absence from Cllrs P Bendall, P Truin, L Collings, SCC and BDC Councillor R Lindsey, Mrs Dye, Mr Gooderham and Mr Ozficipi.
2. Declarations of Interest received.
3. It was resolved that the Minutes of the meetings held on the 11th July which had previously been circulated were a correct record with one amendment noting that Cllr L Collings was present at the meeting but was not listed. Approved and signed by Chairman.

PUBLIC FORUM

Report received from SCC and BDC Councillor R Lindsay and read in his absence by the Chairman. Report attached.

Bus subsidy cuts remain a concern. An email was sent out to residents on the BPC email distribution consulting on the usage of this service and the impact for local residents. Cllr Collings suggested (via email in advance of the meeting) that a sign be placed at the site of the bus stop to ensure that BPC are able to gather the views of residents using the service, recognising that not all may be on the email distribution list. A further email was sent to Parish Clerks along the bus route to see if a collective response would be advantageous.

Bus subsidy cuts to be raised as an agenda item at the next PCM.

Report from Neighbourhood Watch Officer: The community speedwatch equipment has now been delivered and volunteers are waiting for a training date.

There have been reports of a number of break-ins in neighbouring villages and the neighbourhood watch would like access to the village email distribution list to send notifications of these out.

Mrs V McGuill to liaise with chair of the Brettenham Village Association who has recently undertaken an audit of village resident email addresses.

Report received from Footpath Liaison Officer: The 2nd mow happened on the 12th August which is the final allocation for Brettenham this year. The farmers have also been mowing the other paths to ensure access.

Noted that two of the footbridges along routes 6 & 21 have broken slats, these have been reported and are awaiting repair.

There are an additional 2 new way marker posts along footpath 1 and the overgrown vegetation has now been cut back.

The leaflet holder was due to be installed on the outside of the Village Hall, however the grouting of the building failed to hold it in place and therefore it will need to be installed into the brick.

BPC are still waiting for the invoice from SCC for the footpath leaflets. This will be forwarded on to the clerk when received.

Update from Brettenham Gardening Club received in Mrs Dye's absence, noting the Apple Day event held on the 22nd September.

The Public Forum closed at 19:45

4. To receive Clerks report on matters from previous meeting and to date.
 - 4.1 Quarter 1 April – June 2019 Accounts – completed and signed off by internal auditor
 - 4.2 Update on best estimates for Section 106/CIL funding requests

Best estimates for the requested items have been gathered. Request from the Gardening Club to install an outside water tap outside of the church to maintain the planting on the village green.

Discussion held to look at proposed projects for Section 106/CIL money recognising that this is a limited fund and that not all projects are within the budget. Due to lack of Councillors available at the meeting, decision was taken to review the proposals again (including the water point).

Cllr Woods to recirculate email requesting preferences and priorities from all councillors.

Bidding for the additional CIL money opens on the 1st October and runs until the end of that month. Anything unable to be funded through the BPC budget may be eligible for finance through this additional funding stream.

Clerk to forward information to Cllrs Clarke and Woods for further information and to progress if appropriate.

4.3 Meeting Schedule 2020

The meeting schedule has been drawn up and to be circulated to all BPC members.

4.4 CAS Insurance renewal due – new “Parish Protect” policy

Update received from current insurance provider advising that there is a change to the existing policy. Documents to be reviewed by Cllr Clarke.

5. Planning

5.1 To consider and receive updates on Planning Applications

5.1.1 DC/19/02650 - Householder Planning Application - Erection of a single storey linked extension to garage/outbuilding; blocking up of existing garage doors and insertion of window. Dove Farmhouse, Bury Road, Brettenham, Ipswich Suffolk IP7 7PL - no additional notes to make. Awaiting decision from SCC

5.1.2 DC/19/02651 - Application for Listed Building Consent - Erection of a single storey extension, replacement window and internal alterations. Dove Farmhouse, Bury Road, Brettenham, Ipswich Suffolk IP7 7PL. No additional comments to make. Awaiting decision from SCC.

7. Correspondence

7.1 To discuss items of correspondence

7.1.1 Joint Local Plan

A paper copy of the plan has been received and is available to councillors. An online version can be found here: www.babergh.gov.uk/jointlocalplan. The consultation runs until the 30th September with events across the county.

7.1.2 Suffolk Highways Grit Bins/Heaps – revised guidance and request to update information

Item received from Suffolk Highways. Brettenham does not require grit bins and therefore noted only for information.

7.1.3 Babergh and Mid Suffolk Leadership Team update

Due to restricting at the council there have been some staffing updates and communication received to reflect this. For information only, no further action.

7.1.4 Allotment information request

Request received from another Parish Clerk about allotments and how Parish Council's charge for these. As Brettenham does not have any allotments to manage, the BPC is unable to comment.

7.2 To discuss any further items of correspondence received since Agenda prepared.

No further items received.

8. Roads and Maintenance of Footpaths

8.1 To receive reports of any maintenance issues.

Potholes by the Village Hall need to be reported. The Chairman reminded everyone that potholes can be reported online by residents and all are encouraged to do this.

Reports that trees and hedges are overgrown along the street and people are having to walk into the road/ on the other side of the road to avoid this. The resident will report this online for consideration by SCC.

9. Playing Field/Parking/Health and Safety

9.1 Update on issues received from previous meeting

The bird spikes have now been installed on the top of the swings. BPC thanks Mr Moulding for sourcing and installing these on behalf of the council.

9.2 To receive reports of any Health and Safety issues – none received.

13. Finance

13.1 Clerk provided current financial report – see attached.

13.2 To consider and authorise payments detailed on finance report – payments authorised.

14. SALC representative update

No update since the last meeting however there is a meeting on Monday 9th which Cllr Wilson is unable to attend. Invitation circulated to other councillors for consideration.

15. AOB and items for consideration of inclusion on next Agenda.

Items for next agenda:

Bus Subsidy Cuts

Parish Magazine advert – to request that residents keep their hedges trimmed along The Street as some are causing an obstruction.

Meeting closed at 20:24

The next meeting will be held on Thursday 8th November 2018 at 7.30pm in the Village Hall.

Jo Schofield Clerk/RFO Tel: 01449 737840 Email: brettenhamparishcouncil@btinternet.com

Minutes circulated to:

Chairman

Mr Chris Clarke*

Vice-Chairman

Ms Emily Woods*

Councillor and Suffolk Passenger Transport Representative

Mr Peter Truin*

Councillor and Chairman of Planning Committee

Mr Paul Bendall*

Councillor and SALC Representative

Mrs Alyson Wilson*

Councillors

Ms Beverley Cronk*

Mrs Lindsey Collings*

Suffolk County and Babergh District Councillor – Cosford

Mr Robert Lindsay*

Internal Auditor

Mr Roger Bere*

Neighbourhood Watch Co-ordinator:

Ms Val McGuill*

Gardening Club

Mrs Carrie Dye*

Footpath Liaison Officer

Mr Martin Annis*

Tree Officer:

Mr Andrew Godderham*

Old Buckenham Hall School

Mr David Griffiths*

Centre Academy for East Anglia

Dr Duncan Rollo/Mrs Kim Salthouse*

Village Hall Caretaker

Kemal Ozficici*

Website Co-ordinator

Mr Fraser Gipson*

* sent via email

VH Noticeboard/Village Website