

BRETENHAM PARISH COUNCIL MEETING HELD ON THURSDAY 12TH JULY 2018 WHICH COMMENCED AT 7.30 P.M. IN THE VILLAGE HALL

MINUTES

Present: Chairman Mr C Clarke, Clerk/RFO Mrs J Moulding, Councillors Mrs L Collings, Mr P Truin, Mr P Bendall, SCC Councillor Robert Lindsey BDC Councillor Michael Creffield and 12 members of the public.

1. Chairman welcomed everybody to the meeting and accepted and approved apologies for absence from Vice Chairman Cllr E Woods and Cllr B Cronk.
2. No Declaration of Interest for items on the Agenda was received.
3. It was resolved that the Minutes of the meeting held on the 10th May 2018 which had previously been circulated were a correct record. Approved and signed by Chairman.

PUBLIC FORUM

Report from SCC Councillor Robert Lindsey received and attached. A question was raised regarding the current position regarding School Transport; Which Secondary School is the closest to Brettenham as Rattlesden is the closest Primary School? Concerns were raised that one end of the village was closer to a different Secondary School to the other end of the village. Clarification was requested for the next meeting.

BDC Councillor Michael Creffield reported that the final Boundary Review recommendations were to be available very soon at least by the 1st October 2018. A proposal has been put forward for 59 houses to be built at the Corks Lane site in Hadleigh (former BDC offices) but currently there was a question over ownership of the land. There will be no social housing at this site, social housing will be at the Angel Court site. Advised that under the Joint Local Plan there is now a 6.7 year land supply.

Neighbourhood Watch Co-ordinator reported that she had attended the Suffolk Police Public Meeting in Hadleigh on the 20th June where the Crime Commissioner and Chief Constable were present. Advised that a Police Connect system was being set up where alerts and reports of rural crime would be circulated.

Chairman of the BVA reported that BVA was running well and that the Summer Fair/Church Fete will be taking place on the 22nd July. A Burns Night for January 2019 was also being planned.

Chairman of The Gardening Club reported that the Village Green planting had been completed and a team of volunteers were watering the area and all looking good. Suggested that the Parish Council look into refreshing the signpost on the village green and the Clerk will refer to Suffolk Highways.

PUBLIC FORUM CLOSED

4. Received Clerks report on matters from previous meeting and to date.
 - 4.1 New Barclays Bank account has been opened to hold CIL receipts, initial transfer of £2,199.31 was made on the 18th May 2108 for CIL monies already received.
 - 4.2 Change of Bank signatories deleting D Golding and adding E Woods has been completed and awaiting confirmation from Barclays that formalities have been completed.
 - 4.3 Playing Field spraying/strimming; Roger Staines has advised he will be applying weedkiller along the fence line and around the village hall rather than strimming, this will be at no extra charge.
 - 4.4 Year End Accounts 31/3/2018 have now been completed and all required documents have been published on the website and at the village hall. Certificate of Exemption has also been sent to Auditors PKF Littlejohn.
 - 4.5 Review of Standing Orders, Internal Procedures & Controls, Financial Regulations, Code of Conduct has been deferred to the September meeting.
5. Parish Council Vacancies
 - 5.1 Following the advertising of the Parish Councillor vacancy it was unanimously approved that a resolution be passed to co-opt Alyson Wilson as a new Parish Councillor. Declaration of Acceptance of Office and Register of Interest subsequently completed by Alyson Wilson.
 - 5.2 Appointment of new SALC representative deferred to next meeting and minutes of last SALC Babergh Area meeting sent to new Cllr Alyson Wilson for consideration of taking on the role.

6. Planning

6.1 Considered and received updates on Planning Applications

6.1.1 DC/18/01834 Erection of a single storey side extension – Sunnyside, 42 The Street, IP7 7QP. Supported by BPC, BDC approved.

6.1.2 DC/18/02355 Erection of front and side two storey extensions and alterations – Lower Farm, Lower Farm Road, IP7 7BS. Supported by BPC, BDC decision pending.

6.1.3 DC/18/02545 Removal of existing outbuilding and erection of replacement outbuilding comprising stables, machinery store and other ancillary uses and associated works – Poplar Farm, Buxhall Road, IP7 7PA. Supported by BPC, BDC decision pending.

6.1.4 No other planning applications/notifications received since agenda prepared.

6.2 Received report from Planning Committee Chairman on “Celebration of Rural Housing Event”; report attached. Chairman proposed that an item is placed in the Village magazine to invite responses and discussion on the matter to be considered at the next Parish Council meeting.

7. Correspondence

7.1 No items of correspondence received.

8. Roads and Maintenance of Footpaths

8.1 In view of comments in Cllr R Lindseys report did not consider effects/inconveniences of recent road closures (Necessary or unnecessary) as this was being reviewed at SCC level.

8.2 Report received from Footpath Liaison Officer to advise that he had written to all local farmers introducing himself and concerns about access to some of the footpaths, discussions are ongoing. The footpaths on the SCC schedule were cut in June, the next cut is in September 2018. Whilst farmers cut the edges of their fields, some have then been mistaken as footpaths. FP2 accessed at The Old Chapel has now been cut so there is access. There is a continuing issue with “Dog Poo”, further item is to be placed in the Village Magazine.

8.3 Received an update on production of new village footpath map and leaflet; a meeting is to be held on the 30th July following which an update on costs and procedure will be provided.

8.4 No other reports of any maintenance issues received.

9. Playing Field/Parking/Health and Safety

9.1 Received an update on Play Area refurbishment, report previously circulated. The request for commitment to funding for top soil and grass seed up to a maximum of £500 was approved (4 votes for and 1 against) but no further commitment to expenditure until the confirmation received that S106 funds would be released.

9.2 No reports of any Health and Safety issues, but advised that there will be a need for fencing/tape barriers once new grass seed is sown.

10. Community Infrastructure Levy

10.1 Consideration for future expenditure and application for infrastructure projects was noted but nothing considered appropriate at this stage.

11. Broadband

11.1 Update on current Broadband position was received from P Knight, without repeating technical jargon, Brettenham became Ready for Service for Fibre on the 6th June 2018. But following discussion with BT, there is an issue at the cabinet and BT re currently refusing to accept Fibre orders until this is sorted.

12. Speeding

12.1 Update Speedwatch implementation; initially were told that 3 sites in the village met requirements for Speedwatch to be used but Police have now undertaken a survey and advised that these cannot be used, the main issue being power lines which will interfere with the readings on the gun. Discussions are ongoing, but care regarding £600 already held from Locality Grant for this purpose, may need to be returned or if used for a SID revised purpose needs to be advised to SCC.

13. Finance

13.2 Clerk provided current financial report attached.

13.3 Considered and authorised payments detailed on finance report.

14. No other business raised or items raised for consideration of inclusion on next Agenda.

Meeting Closed 8.47pm

The next meeting will be held on Thursday 13th September 2018 at 7.30pm in the Village Hall.

Jane Moulding Clerk/RFO Tel: 01449 736178 Email: brettenhamparishcouncil@btinternet.com

Agenda circulated to:

Chairman

Mr Chris Clarke*

Vice-Chairman

Ms Emily Woods*

Councillor and Chairman of Planning Committee

Cllr Paul Bendall*

Councillor and Suffolk Passenger Transport Representative

Mr Peter Truin*

Councillors

Ms Beverley Cronk*

Mrs Lindsey Collings*

Mrs Alyson Wilson*

SALC/ representative

Position Vacant

Suffolk County Councillor – Cosford

Mr Robert Lindsay*

Babergh District Councillor

Mr Michael Creffield*

Suffolk Constabulary (Parish Council Liaison Officer)

Laura Mansell*

Internal Auditor

Mr Roger Bere*

Neighbourhood Watch Co-ordinator

Ms Val McGuill*

Website Co-ordinator

Emma McKenna

Gardening Club

Mrs Carrie Dye*

* sent via email

Footpath Liaison Officer

Mr Martin Annis*

Tree Officer:

Andrew Gooderham*

Old Buckenham Hall School

Headmaster*

Centre Academy for East Anglia

Dr Duncan Rollo/Mrs Kim Salthouse*

Village Hall Caretaker

Kemal Ozficici*

VH Noticeboard/Village Website