

BRETENHAM PARISH COUNCIL MEETING TO BE HELD ON THURSDAY 14th SEPTEMBER 2017 AT 7.30PM IN THE VILLAGE HALL

ALL RESIDENTS ARE WELCOME TO ATTEND

AGENDA

1. Chairman's welcome and to accept and approve apologies for absence.
2. To receive and accept members' Declarations of Interest for items on the Agenda.
3. To resolve that the Minutes of the meetings held on the 13th July 2017 are a correct record – Minutes circulated prior to meeting.

PUBLIC FORUM

Presentation from Bill Newman Corporate Manager – Strategic Planning BDC on Babergh and Mid Suffolk Joint Local Plan

Reports from SCC County Councillor-Babergh District Councillor-Suffolk Police-Neighbourhood Watch Co-ordinator-Tree Officer-Footpath Liaison Officer-SALC Representative-Website Co-ordinator-Suffolk Passenger Transport Representative-Brettenham Village Association-Gardening Club and other village representatives, if present.

4. To receive Clerks report on matters from previous meeting and to date.
 - 4.1 First quarter accounts to June 2017.
 - 4.2 Transparency Fund Grant Application 2017.
 - 4.3 Year ended March 2017 audit.
 - 4.4 Playing field gate entrapment.
 - 4.5 2018 Meeting dates.
 - 4.6 Joint Local Plan Briefing Meetings.
 - 4.7 Replacement Goal Nets.
 - 4.8 Data Protection Course.
 - 4.9 Footpath issues raised at least meeting.
5. Planning
 - 5.1 To consider and receive updates on Planning Applications
 - 5.1.1 DC/17/04594 Notification of Works to trees in a Conservation Area: various – 11 The Gardens, Bury Road, IP7 7PJ
 - 5.1.2 Any other planning applications/notifications received since agenda prepared.
 - 5.2 To elect Planning Chairman and Committee.
 - 5.3 To review Terms of Reference for Planning Committee.
6. Correspondence
 - 6.1 To discuss items of correspondence received:
 - 6.1.1 SALC Newsletter of the year.
 - 6.1.2 SALC Website of the year.
 - 6.1.3 Suffolk Most Active Community
7. Roads and Maintenance of Footpaths
 - 7.1 To receive reports of any maintenance issues.
8. Playing Field/Parking/Health and Safety
 - 8.1 To receive report of progress of playing field lease.
 - 8.2 To receive report of work required on goal posts.
 - 8.3 To consider deferring of instruction for Playing Field Inspection.
 - 8.4 To receive reports of any Health and Safety issues.
9. Website
 - 9.1 To fill vacancy for website co-ordinator.

10. Annual Parish Meeting

10.1 To consider outstanding action points from meeting

10.1.1 Speeding

10.1.2 Broadband

10.1.3 Play Area

10.1.5 Good Neighbour Scheme

11. Finance

11.1 To consider and approve insurance renewal.

11.2 To consider and approve grass cutting grant to St Marys PCC

11.3 Clerk to provide current financial report.

11.4 To consider and authorise payments detailed on finance report.

12. Internal Procedures and Controls

12.1 To undertake annual review of Internal Procedures & Controls.

13. AOB and items for consideration of inclusion on next Agenda.

The next meeting to include the Annual General Meeting will be held on Thursday 9th November 2017 at 7.30pm in the Village Hall.

Jane Moulding Clerk/RFO Tel: 01449 736178 Email: brettenhamparishcouncil@btinternet.com

Agenda circulated to:

Chairman

Mr Chris Clarke*

Vice-Chairman and SALC/Thurston College representative

Mr David Golding*

Councillor and Suffolk Passenger Transport Representative

Mr Peter Truin*

Councillors

Ms Beverley Cronk*

Mrs Lindsey Collings*

Ms Emily Woods*

Mr Paul Bendall*

Suffolk County Councillor – Cosford

Mr Robert Lindsay*

Babergh District Councillor:

Mr Michael Creffield*

Suffolk Constabulary(Parish Council Liaison Officer):

Laura Mansell*

Internal Auditor

Mr Roger Bere*

Neighbourhood Watch Co-ordinator:

Ms Val McGuill*

Gardening Club

Mrs Carrie Dye*

* sent via email

Footpath Liaison Officer

Mr Charles Camp*

Tree Officer:

Dr Wendy Wakeman*

Old Buckenham Hall School

Mr Tom O'Sullivan*

Centre Academy for East Anglia

Dr Duncan Rollo/Mrs Kim Salthouse*

Village Hall Caretaker

Kemal Ozficici*

Website Co-ordinator

Position Vacant

Chairman of Planning Committee

Position Vacant

VH Noticeboard/Village Website