

**BRETENHAM PARISH COUNCIL MEETING HELD ON THURSDAY 11TH MAY 2017 WHICH COMMENCED AT 7.48PM
AFTER THE ANNUAL GENERAL MEETING IN THE VILLAGE HALL**

MINUTES

Present: Chairman Mr C Clarke, Vice-Chairman Mr D Golding, Clerk/RFO Mrs J Moulding, Councillors Ms E Woods, Mr P Truin, Ms B Cronk, Ms L Collings, SCC Councillor R Lindsey and 5 members of the public.

1. Chairman had already welcomed everybody to the meeting and accepted and approved apologies for absence at the start of the Annual General Meeting.
2. There were no members' Declarations of Interest for items on the Agenda.
3. It was resolved that the Minutes of the meeting held on the 13th April 2017 which had previously been circulated were a correct record. Approved and signed by Chairman.

PUBLIC FORUM

Val McGuill Neighbourhood Watch Co-ordinator had nothing to report, but raised the issue of setting up a "Call Tree" to raise awareness of suspicious activities in the village. She will place a notice in the village magazine seeking support and volunteers, Val will co-ordinate.

David Golding SALC representative reported that Civil Parking offences had been taken away from the Police and is now to be managed by BDC. This will take a long time to transfer due to legal procedures being completed. Transparency Grant Funding for 2017 has now been opened. Advised that when Planning Applications are re-submitted for approval, at each submission councils must also resubmit objections or previous objections will not be considered.

Peter Truin BVA Chairman advised that new hand rails, acoustic panels are in the process of being installed and Nobodies Wedding event planning is going well.

Lindsey Collings St Marys Church advised that new heating and carpet runners had been installed.

PUBLIC FORUM CLOSED 8.10pm

4. Received Clerks report on matters from previous meeting and to date.
 - 4.1 Transparency Fund grants are available for 2017 but this will be the last year that these will be available.
5. Planning
 - 5.1 Considered and received updates on Planning Applications
 - 5.1.1 B/17/00909 Erection of detached 1 & ½ storey dwelling (amended scheme to that approved under OPP B/1500362/OUT and B/16/00149 – 66 The Street, IP7 7QP. Supported by BPC, BDC decision pending.
 - 5.1.2 No other Planning applications/notifications were received since agenda prepared.
 - 5.2 Considered contents of BDC interim 5 year housing land supply statement. Agreed that would be vigilant in respect of applications received, as a hinterland village, need to consider impact upon services/infrastructure – agreed to consider raising issues with BDC & SCC Councillors and MP once elected after the June elections.
6. Correspondence
 - 6.1 Discussed the following items of correspondence:
 - 6.1.1 Request received from East Anglian Air Ambulance in partnership with The Salvation Army to consider sites for clothing banks to be placed in the village. Agreed that as we have limited space at the Village Hall and there are banks at Lavenham and Thorpe Morieux that we would not follow up this request.
 - 6.1.2 There are Town & Parish Liaison Meetings planned for BDC to be held at Bildeston on Thursday 29th June at 10.00am, Chairman Chris Clarke confirmed that he would consider attending this meeting.
 - 6.1.3 Sudbury & District Citizens Advice have written to request support by way of a grant. Whilst it was felt that Stowmarket would be the more appropriate branch to support, did not want to set a precedent spending council monies on grants/charitable donations.

7. Roads and Maintenance of Footpaths

7.1 Cllr B Cronk advised that the sign Orchard Way had now been erected at the start of FP8. Thanks extended to Gary Roberts for putting up the sign.

8. Playing Field/Parking/Health and Safety

8.1 Have been advised that the Playing Field lease has now been prepared and is held by Peter Haig-Thomas waiting for signature by the Parish Council. Will arrange for lease to be collected and considered for signature in line with the Standing Orders.

8.2 Purchase of goal nets still to be actioned. RFO/Clerk to progress.

8.3 Gate entrapment remedial action still to be progressed.

8.4 No reports of any other Health and Safety issues.

9. Magazine

9.1 Summary of current magazine finances taking into account cost of new printers provided to all councillors. Cllr E Woods who is also editor of the village magazine has now sourced a printer: Parish Magazine Printing who have provided quotes for 140 copies all colour 32 pages at £89.80 which is slightly cheaper than Realise Futures. Specimen magazine seen and quality appears good. Agreed to proceed with this printer for the June and July magazine and discuss again at the next meeting, if accepted, there may be no need to increase contributions from BVA and St Marys Church as well as increasing advertiser fees.

10. Village Review

10.1 Draft Terms of Reference for action groups not yet prepared by RFO/Clerk, agreed that these will no longer be required.

11. Website

11.1 Agreed to make reference to ICO for regulations in respect of personal data being published on the website and to be reported at the next meeting.

12. Annual Parish Meeting

12.1 Considered actions points from meeting

12.1.1. Speeding, agreed to approach newly appointed Suffolk County Councillor R Lindsay for funding to assist with purchase of SID (Speed Indication Device) before taking any further action regarding the Community Speedwatch Programme.

12.1.2. Property security, following the agreement to source a security firm who could provide a concessionary rate for villagers installing security devices, it was agreed without recommending any firm that an item would be put in the magazine to advise villagers that a firm was available if they wanted details to contact the Parish Council.

12.1.3. Broadband, outcome of Openreach survey not known, will defer to next meeting when outcome of survey should be known.

12.1.4. Play Area, the action group has met and discussed options for the play area and is now obtaining 3 quotes for presentation to the Parish Council at the July meeting. Then will consider funding options taking into account S106 restrictions.

12.1.5. Good Neighbour Scheme, agreed that Cllr L Collings would research details and present at the next meeting.

12.1.6. Dog Fouling Bins, discussed and generally felt that this was not an idea which would resolve the problem, so would continue to persist with placing notices in the magazine on a regular basis.

13. Finance

13.1 Clerk provided current financial report, details attached.

13.2 Payments detailed on finance report considered and approved.

13.3 Outlined briefly the implications of S137 payments and agreed that Clerk/RFO would circulate the Legal Note to all councillors for their information.

14. AOB and items to be considered for inclusion on the next Agenda: an additional Parish Council Meeting would be held on Wednesday 24th May 2017 starting at 6.00pm at Arundell House, The Street to co-opt a new Parish Councillor.

Meeting closed at 9.10PM.

The next meeting to be held on Thursday 13th July 2017 at 7.30pm in the Village Hall.

Jane Moulding Clerk/RFO Tel: 01449 736178 Email: brettenhamparishcouncil@btinternet.com

Agenda circulated to:

Chairman

Mr Chris Clarke*

Vice-Chairman and SALC/Thurston College representative

Mr David Golding*

Councillor and Chairman of Planning Committee

Position Vacant

Councillor and Suffolk Passenger Transport Representative

Mr Peter Truin*

Councillors

Ms Beverley Cronk*

Mrs Lindsey Collings*

Ms Emily Woods*

Suffolk County Councillor – Cosford

Mr Robert Lindsay*

Babergh District Councillor:

Mr Michael Creffield*

Suffolk Constabulary(Parish Council Liaison Officer):

Laura Mansell*

Internal Auditor

Mr Roger Bere*

Neighbourhood Watch Co-ordinator:

Ms Val McGuill*

Gardening Club

Mrs Carrie Dye*

* sent via email

Footpath Liaison Officer

Mr Charles Camp*

Tree Officer:

Dr Wendy Wakeman*

Old Buckenham Hall School

Mr Tom O'Sullivan*

Centre Academy for East Anglia

Dr Duncan Rollo/Mrs Kim Salthouse*

Village Hall Caretaker

Kemal Ozficici*

VH Noticeboard/Village Website