

MINUTES

Present: Chairman Mr C Clarke, Vice-Chairman Mr D Golding, Clerk/RFO Mrs J Moulding, Councillors Mrs L Collings, Ms E Woods, Mr P Truin, Suffolk County Councillor Mrs Jenny Antill, District Councillor Mr M Creffield and 3 members of the public.

1. Chairman welcomed everybody to the meeting and accepted and approved apologies for absence from Cllr P Brinkley, Cllr Ms B Cronk, Carrie & Martin Dye and Oz & Julie Ozficipi.
2. Received and accepted members' Declarations of Interest for items on the Agenda. Received from Cllr E Woods; Item 8.4 Update regarding residents parking at Village Hall and from Cllr L Collings; Item 4.6 The Verge at Church Road.
3. It was resolved that the Minutes of the meeting held on the 12th May 2016 which had previously been circulated were a correct record. Approved and signed by Chairman.

PUBLIC FORUM OPENED

SCC County Councillor, Mrs Jenny Antill, full report attached. Question was raised by the Council regarding verge cutting, why was this so late in the year when roadside grass was at such a high level which was dangerous for all road users. For ecological reasons the grass cutting was later to encourage wild plant and animal life. Also the very wet Spring and wet early Summer had delayed the schedule. The danger to motorists, cyclists and walkers was reemphasised. Cllr Antill agreed to raise the concerns with the council member with special responsibilities for Highways and report at next meeting. No update available on Broadband.

Babergh District Councillor, Mr Mike Creffield, BDC has voted to proceed with Norfolk/Suffolk devolution. Stated that this will result in increased funding for transport and housebuilding in the area. BDC will be commissioning telephone surveys for views from Babergh district residents. BDC are currently calling for building sites to fill their 5 year housing supply. The merger between Babergh and Mid Suffolk district Councils will be 2019 at the earliest. Indicated that premises likely to be in Ipswich. Council raised concerns that offices would be outside the newly combined district. Councillors also raised concerns that the new phone mast at Hitcham had not resulted in a better service in Brettenham. More work is scheduled at the mast which should result in improvements.

Neighbourhood Watch Co-ordinator, Val McGuill, the order for residents requesting sensor alarms and alarmed padlocks has now been received and she will be arranging delivery in the coming week.

Brettenham Village Association, Peter Truin, there are events being planned over the coming months and new selection of beer purchased.

St Mary's Church, Lindsey Collings, reported that the church has been approached by a broadband provider to install a repeater on the tower, but there are issues with permission as this is a listed building. Unlikely to see progress.

PUBLIC FORUM CLOSED

4. Received Clerks report on matters from previous meeting and to date.
 - 4.1 Babergh Alliance of Parish & Town Councils is a newly formed group of Town and Parish Councils formed to share information, work to resolve areas of mutual concern and support other members in the alliance. The councillors had not considered that membership of this group was necessary and no action taken.
 - 4.2 NALC has reached agreement on Clerk Pay Reviews, for the year commencing 1.4.2016 Clerk pay will increase from £9.207 per hour to £9.299 per hour and then with effect from 1.4.2017 increase again to £9.392 per hour.
 - 4.3 Chairman and RFO/Clerk met with Suffolk Constabulary Sudbury Safer Neighbourhood Team, Parish Liaison Officer PCSO Laura Mansell, she outlined changes but in summary they will not attend all Parish Council meetings but will try to attend the annual Parish Meetings, however if there are special incidents where their presence is required, they will try to attend.
 - 4.4 Rattlesden Flying Club has decided not to proceed with the scheme to change the start and end dates for late afternoon flights. Chairman reported that local residents currently have no concerns, but would object if there were plans for more fixed wing/helicopter landings.
 - 4.5 All appropriate formalities have been completed and reported to the Pensions Regulator ready for staging date on the 1.10.2016. There are no eligible staff and therefore no additional financial burden on the Council.
 - 4.6 Residents of the Barn at Church Road have reported concerns regarding the verge at Church Road being worn away and they are concerned that large vehicles may damage their property. Matter has been reported to Suffolk Highways and inspection is now due.
 - 4.7 Barclays Bank, Online Banking is now operational on a read only basis, no payments can be authorised by the Clerk/RFO.

5. Planning

5.1 Planning Applications considered and update provided following planning sub-committee meeting held on 16th June 2016, minutes attached.

5.1.1 B/16/00149 Submission of details under OPP B/15/00362/OUT Appearance and landscaping for the erection of detached 1 & ½ storey dwelling and construction of new vehicular access to serve existing dwelling - 66 The Street, IP7 7QP. BPC supported and BDC approved 29th June 2016.

5.1.2 B/16/00613 Fell 2 No Acer Trees, prune 1 No. Juglans Regia and 2 No. Prunus Trees – Brooklands Cottage, Bury Road, IP7 7PW. BPC supported and BDC confirmed work can commence 1st June 2016.

5.1.3 B/16/00555 Erection of Grain Store – Park Farm, The Street, IP7 7QP. BPC supported and BDC approved 7th July 2016.

5.1.4 B/16/00661 Erection of 3 No one and half storey dwellings with detached garages and vehicular access – F A Brinkley, Breakers Yard and Premises, Old School Corner IP7 7PA. BPC supported per sub-committee minutes, BDC decision pending.

5.1.5 B/16/00705 and B/16/00706 Listed Building Consent and Planning Permission for erection of single storey rear and side extension, removal of section of wall to existing kitchen rear lean-to, reduction of window opening and replacement window unit to first floor bedroom, replacement door unit to living room and associated external hard landscaping - Pear Tree Cottage, 24 The Street, IP7 7QP. BPC supported per sub-committee minutes, BDC decision pending.

5.1.6 B/16/00742 and B/16/00743 Listed Building Consent and Planning Permission for erection of two storey rear extension and single storey front extension - Lower Farm, Lower Farm Road IP7 7BS. BPC supported per sub-committee minutes, BDC decision pending.

5.1.7 No other planning applications/notifications received since agenda prepared.

5.2 It was reported that BDC has confirmed that they have 5 year land supply; concerns had been raised previously that without a 5 year land supply, planning applications could not be refused unless any adverse impacts outweigh the benefits of an application.

6. Correspondence

6.1 No further items of correspondence received since agenda prepared.

7. Roads and Maintenance of Footpaths

7.1 No update regarding FP8 Erection of sign Orchard Way in the absence of Cllr B Cronk, to be held over to next meeting.

7.2 Residents have reported concerns regarding potholes at Buxhall Road, maintenance work is planned for July and August.

8. Playing Field/Parking/Health and Safety

8.1 Meeting was held with Peter Haig-Thomas (owner of playing field land) on 13th July 2016 with Chairman C Clarke and Cllr P Brinkley. P Haig-Thomas has instructed his solicitor to prepare the lease at a peppercorn rent for a 25 year term, but the lease would not include the residents parking area, P Haig-Thomas proposes to manage the residents parking himself. He has requested that the Council pay the legal fees that would be no more than £250. Four councillors approved the expenditure and 1 disapproved, Council approved legal fee costs up to a maximum of £250, noting that VAT could be reclaimed.

8.2 Installation of bench donated by Kershaw Family in progress, subsequently confirmed following the meeting that the bench and planter has been installed and the Kershaw family thanked the Parish Council for their assistance. Parish Clerk thanked the Kershaw family for their donation.

8.3 Residual bark at play area still to be utilised.

8.4 At meeting with Peter Haig-Thomas on the 13th July, he has stated that he will take back the management of the residents parking at Village Hall. Action: Clerk/RFO to hand all relevant paperwork to the Chairman in order that this can be delivered to Peter Haig-Thomas. It was confirmed that residents who have already paid for their permit will have the right to park for the remainder of the permit term.

8.5 No further action taken regarding purchase of further goal net as sizes need to be checked, Chairman to provide clarification to enable Clerk/RFO to order.

9. Village Review

9.1 Village Review is now to be organised for a Monday evening in October commencing at 7.00pm. Clerk/RFO to book village hall and confirm attendance by Gill Benjamin of Community Action Suffolk (CAS). Cllr E Woods to put item in August Village Magazine to raise awareness of proposed meeting with full details being placed in the September magazine once dates confirmed.

10. Visit to Recycling Plant

10.1 Cllr P Truin has obtained details for a planned visit to the recycling plant, as the plant can be warm in the summer, Cllr Truin has agreed to plan a visit for the Autumn and open the invitation to village residents placing an advert in the village magazine.

11. Village signs

11.1 The Fred Hatherall plaque has deteriorated and Chairman C Clarke has agreed to investigate the cost for the replacement/refurbishment of the sign and report at the next meeting.

11.2 Refurbishment of village sign is still to be undertaken by Dave Percy.

12. Finance

12.1 Current financial report provided by Clerk/RFO, report attached.

12.2 Payments as detailed on finance report agreed and authorised.

12.3 Application for Transparency Code 2016/2017 Grant discussed and agreed that application will be made for additional hours paid to Clerk/RFO for compliance to code. Currently Clerk/RFO does not claim for broadband utilisation as no additional cost incurred, but future Clerk/RFO may make claim for this expense; minuted that this may need to be claimed in future.

13. Parish Council Standing Orders and Financial Regulations

13.1 Councillors have been provided with a draft copy of Standing Orders, agreed that Clerk/RFO will prepare Standing Orders for approval following councillor input for approval at next meeting.

13.2 Councillors have been provided with a draft copy of Financial Regulations, agreed that Clerk/RFO will prepare Financial Regulations for approval following councillor input for approval at next meeting.

14. AOB raised:

14.1 Cllr Emily Woods advised that she has received some feedback regarding proposals for the play area and is to organise a meeting with Centre Academy to discuss options further.

14.2 Cllr Peter Truin advised that a horse chestnut tree at Fir Cottage has blocked the drainage pipe which has resulted in rain water running off the gully into the road and into the ditch. The tree cannot be removed as there is a telephone cable attached/running through the tree. Agreed that Clerk/RFO would report to Suffolk Highways for remedial action to be undertaken.

14.3 Chairman Chris Clarke reported that he had been approached by the owners of The Chapel, The Street regarding the drainage ditches at the rear of the properties in The Street. Some residents had, in the past filled in the drainage ditches resulting in some gardens becoming flooded in heavy rainfall periods. The residents have been advised that this is not a Parish Council concern, the property owners would need to liaise with land owners to reach agreement for remedial action.

Meeting closed 9.00pm

The next meeting will be held on Thursday 8th September 2016 at 7.30pm in the Village Hall.

Jane Moulding Clerk/RFO Tel: 01449 736178 Email: brettenhamparishcouncil@btinternet.com

Minutes circulated to:

Chairman

Mr Chris Clarke*

Vice-Chairman and SALC/Thurston College representative

Mr David Golding*

Councillor and Chairman of Planning Committee

Mr Paul Brinkley*

Councillor and Suffolk Passenger Transport Representative

Mr Peter Truin*

Councillors

Ms Beverley Cronk*

Mrs Lindsey Collings*

Councillor and Website Co-ordinator)

Ms Emily Woods*

Suffolk County Councillor – Cosford

Mrs Jenny Antill*

Babergh District Councillor:

Mr Michael Creffield*

Suffolk Constabulary(Parish Council Liaison Officer):

Laura Mansell*

Internal Auditor

Mr Roger Bere*

Neighbourhood Watch Co-ordinator:

Ms Val McGuill*

Gardening Club

Mrs Carrie Dye*

* sent via email

Footpath Liaison Officer

Mr Charles Camp*

Tree Officer:

Dr Wendy Wakeman*

Old Buckenham Hall School

Mr Tom O'Sullivan*

Centre Academy for East Anglia

Dr Duncan Rollo/Mrs Kim Salthouse*

VH Noticeboard/Village Website