

**BRETENHAM PARISH COUNCIL MEETING**  
**HELD ON THURSDAY 12<sup>th</sup> MAY 2016 AFTER THE ANNUAL GENERAL MEETING AND STARTED AT 19.50 IN THE VILLAGE**  
**HALL**  
**MINUTES**

Present Chairman Mr C Clarke, Vice-Chairman Mr D Golding, Clerk/RFO Mrs J Moulding, Councillors Mrs L Collings, Ms B Cronk, Ms E Woods, Mr P Truin, Cllr P Brinkley (part of the meeting), District Councillor Mr M Creffield and 3 members of the public.

1. Chairman welcomed everybody to the meeting and accepted and approved apologies for absence from Jenny Antill SCC.
2. Received and accepted members' Declarations of Interest for items on the agenda. Received from Cllr E Woods Declaration of Interest in Item 7.4.
3. It was resolved that the Minutes of the meeting held on the 14<sup>th</sup> April 2016 which had previously been circulated were a correct record. Approved and signed by the Chairman.

**PUBLIC FORUM NOT HELD AS FULL PARISH MEETING HELD IN APRIL.**

**4. Planning**

**4.1 Considered and received updates on Planning Applications**

**4.1.1 B/16/00149 66 The Street, Brettenham, IP7 7QP – Submission of details under OPP B/15/00362/OUT – Appearance and landscaping for the erection of detached 1 & ½ storey dwelling and construction of new vehicular access to serve existing dwelling. BPC supported application, BDC decision pending.**

**4.1.2 B/16/00477 Old Buckenham Hall School, Brettenham Park, IP7 7PH – Works as scheduled to trees protected by Tree Preservation Order No TPO 315. BDC approved.**

**4.2 Considered other planning applications/notifications received since agenda prepared: B/16/00613 Brooklands Cottage, Bury Road, Brettenham, IP7 7PW – Fell 2 No Acer Trees, prune No 1 Juglans Regia and 2 No Prunus Trees. Currently being considered by BPC Tree Warden, Wendy O'Hara.**

**5 Correspondence**

Items Marked \* indicate that they had been circulated via email prior to meeting.

**5.1 Received and discussed items of correspondence**

**5.1.1 Meeting with Sudbury SNT Parish Liaison Officer, this is to be arranged with Chairman Chris Clarke and Clerk/RFO Jane Moulding.**

**5.1.2 Grant Funding application format\*; as discussions are ongoing regarding the refurbishment of the Play Area on the Playing Field the format of any Grant Funding Application needs to be considered well ahead of final decision being made. Cllr E Woods agreed to form a committee to discuss more fully the Grant Funding application requirements.**

**5.1.3 Additional item; Notification has been received of June 2016 Town and Parish Liaison Meetings to be held on the 7<sup>th</sup> June. Decided that representative from Brettenham Parish Council would not attend.**

**6 Roads and Maintenance of Footpaths**

**6.1 It was agreed that Cllr B Cronk would make arrangements for erection of sign Orchard Way at FP8.**

**6.2 Additional item; concerns raised regarding the width of the footpath and grass not being cut for the first part of the footpath from The Shambles to Dux Street and that fingerposts on the footpath from OBH to Hitcham Lodge have disappeared. Agreed that Chairman would send an email to Charles Camp Footpath Officer to take these issues forward with the land owners.**

**7 Playing Field/Parking/Health and Safety**

**7.1 No progress of playing field lease reported as Cllr P Brinkley left the meeting early, to be taken forward at next meeting.**

**7.2 Replacement bench provided by Parish Council has now been installed, bench donated by the Kershaw family is being purchased and Cllr Brinkley has already met with Stuart Kershaw and agreed location for their family bench adjacent to the Parish Council bench.**

**7.3 Replacement bark has been purchased and bark has been placed under the swing after the play area was sprayed for weeds. The Chairman thanked Cllr P Brinkley for installing the bench and the base and placing of bark in play area.**

- 7.4 Concerns have been raised regarding the parking at Village Hall, whilst some residents have purchased Parking Permits, there are still some residents who are using the parking but have not purchased permits despite letters being issued to them. A further letter to these residents is to be sent signed by the Chairman.
- 7.5 Further Health and Safety issues reported: Chairman has purchased a goal net for one of the goal posts which has been installed and a further net for the other goal posts will need to be purchased. RFO/Clerk to action.

## **8 Village Review**

8.1 Considered the implementation of Village Review following discussion at Annual Parish Meeting and item in the Village Magazine where Cllr E Woods has received some feedback but a further item is to be placed in the June magazine. The RFO/Clerk provided an update that S106 monies held by BDC now totalled £10,544.55 and subject to certain guidelines these funds could be used for recreational areas in the village. Cllr E Woods is to form a committee to consider feedback from residents; this will include Emma McKenna and a representative from Centre Academy. In addition, a Monday Evening in the Autumn is to be booked to hold a full review starting at 7.30. Action: RFO/Clerk to book the hall, invite CAS representative, organise a letter to be sent to residents and an item to go into the September magazine.

## **9 Finance**

9.1 Clerk provided current financial report, details attached and advised that CAS membership for 2016/2017 is nil and BVA would not be requested to contribute to CAS membership this year. RFO/Clerk advised that NALC have launched further Grant Funding for Transparency Code costs 2016-2017, application to be prepared and considered at next meeting.

9.2 Considered and authorised payments detailed on finance report.

## **10 Rattlesden Flying Club Activity**

10.1 No feedback received from local residents for report to Liaison Officer, Chairman Chris Clarke to raise with local residents.

## **11 Visit to Recycling Plant**

11.1 No update regarding proposed visit received, agreed that RFO/Clerk to remind Cllr P Truin well ahead of next meeting.

12 No Items for consideration of inclusion on next Agenda but Cllr L Collings raised the issue of Village Magazines being delivered to occupiers of the new properties at Brettenham Place opposite the church. This has been organised and will be delivered in future.

13 Next Meeting to be held on Thursday 14<sup>th</sup> July 2016 7.30pm in the Village Hall.

Meeting closed 20.57.

Jane Moulding Clerk/RFO Tel: 01449 736178 Email: [brettenhamparishcouncil@btinternet.com](mailto:brettenhamparishcouncil@btinternet.com)

Minutes circulated to:

Chairman

Mr Chris Clarke\*

Vice-Chairman and SALC/Thurston College representative

Mr David Golding\*

Councillor and Chairman of Planning Committee

Mr Paul Brinkley\*

Councillor and Suffolk Passenger Transport Representative

Mr Peter Truin\*

Councillors

Ms Beverley Cronk\*

Mrs Lindsey Collings\*

Councillor and Website Co-ordinator)

Ms Emily Woods\*

Suffolk County Councillor – Cosford

Mrs Jenny Antill\*

Babergh District Councillor:

Mr Michael Creffield

Suffolk Constabulary(Parish Council Liaison Officer):

Laura Mansell

Internal Auditor

Mr Roger Bere\*

Neighbourhood Watch Co-ordinator:

Exiting Mr Martin Dye\*

New Val McGuill\*

\* sent via email

Footpath Liaison Officer

Mr Charles Camp\*

Tree Officer:

Dr Wendy Wakeman\*

VH Noticeboard/Village Website

Old Buckenham Hall School

Mr Tom O'Sullivan\*

Centre Academy for East Anglia

Dr Duncan Rollo/Mrs Kim Salthouse\*

Village Hall Caretaker

Kemal Ozficici

