

**BRETENHAM PARISH COUNCIL MEETING  
ON THURSDAY 11<sup>th</sup> FEBRUARY 2016 AT 7.30 PM IN THE VILLAGE  
AGENDA**

1. Chairman's welcome and to accept and approve apologies for absence
2. To receive and accept members' Declarations of Interest for items on the agenda
3. To resolve that the Minutes of the meeting held on the 12<sup>th</sup> November 2015 are a correct record – Minutes circulated prior to meeting.

**PUBLIC FORUM**

**Reports from**

SCC County Councillor - Babergh District Councillor - Suffolk Police - Neighbourhood Watch Co-ordinator -Tree Officer  
- Footpath Liaison Officer - SALC Representative - Website Co-ordinator - Suffolk Passenger Transport  
Representative - Brettenham Village Association - Gardening Club and other village representatives, if present

4. To receive Clerks report about progress of actions from previous meeting
  - 4.1. Village Review/OBH Project
  - 4.2. Village Hall Parking Permits
  - 4.3. Community Hero Nomination.
  - 4.4. Report of flooding outside 66 The Street, November 2015.
5. Planning
  - 5.1. To consider and receive updates on Planning Applications
    - 5.1.1 B/15/01603 October House, The Street, Brettenham, IP7 7QP – Erection of single-storey detached double-bay cartlodge with an integral potting shed.
    - 5.1.2 B/16/00069 Teazles, 15 The Street, Brettenham, IP7 7QP – Erection of single storey rear extension and associated roof alterations, and rebuilding of existing conservatory with a new roof.
    - 5.1.3 Any other planning applications/notifications received since agenda prepared.
  - 5.2 To consider implication of new CIL Charging Schedules which take effect from 11<sup>th</sup> April 2016.
6. Correspondence  
Items Marked \* indicate that they have been circulated via email prior to meeting.
  - 6.1. To receive and discuss any items of correspondence
7. Roads and Maintenance of Footpaths
  - 7.1. To receive update regarding FP8 Erection of sign Orchard Way
  - 7.2. To discuss reports of ditch/roadside clearance along The Street between The Thatched Cottage and The Shambles.
  - 7.3. To discuss arrangements for annual litterpick in the village.
8. Playing Field/Parking/Health and Safety
  - 8.1. To receive report of progress of playing field lease
  - 8.2. Update regarding replacement bench
  - 8.3. To consider details of the Annual Playing Field Inspection
  - 8.4. To consider installation of defibrillator available from British Heart Foundation.
  - 8.5. To receive reports of any further Health and Safety issues
9. Finance
  - 9.1. Clerk to provide current financial report
  - 9.2. To report on 3rd Quarter Internal Audit
  - 9.3. To advise of success of claim in respect of Transparency Code Implementation costs
  - 9.4. To advise of confirmed Precept for financial year 2016/2017
  - 9.5. To provide update on position in respect of external auditors in line with Transparency Code.
  - 9.6. To consider and authorise payments detailed on finance report
10. Visit to Recycling Plant
  - 10.1 To receive update regarding proposed visit.

11. Queens 90<sup>th</sup> Birthday Celebrations  
11.1 To consider events for Brettenham Village.
12. Refurbishment of Village Sign  
12.1 To receive update regarding the proposed refurbishment and likely costs.
13. AOB and Items for consideration of inclusion on next Agenda
14. Next Meeting Thursday 14<sup>th</sup> April 2016 7.30pm in the Village Hall which will also include the Annual Parish Meeting.

Jane Moulding Clerk/RFO Tel: 01449 736178 Email: [brettenhamparishcouncil@btinternet.com](mailto:brettenhamparishcouncil@btinternet.com)

Agenda circulated to:

Chairman

Mr Chris Clarke\*

Vice-Chairman and SALC/Thurston College representative

Mr David Golding\*

Councillor and Chairman of Planning Committee

Mr Paul Brinkley\*

Councillor and Suffolk Passenger Transport Representative

Mr Peter Truin\*

Councillors

Miss Beverley Cronk\*

Mrs Lindsey Collings\*

Councillor and Website Co-ordinator

Miss Emily Adie\*

Suffolk County Councillor – Cosford

Mrs Jenny Antill\*

Babergh District Councillor:

Mr Michael Creffield (email address not yet known)

Suffolk Constabulary:

PCSO 3226 Jamie Fudge/PCSO 3306 Debbie Rudd/PCSO 3271 Sam Chandler\*

Station Clerk Sudbury - Cheryl Morgan\*

Internal Auditor

Mr Roger Bere\*

Neighbourhood Watch Co-ordinator:

Mr Martin Dye\*

\* sent via email

Footpath Liaison Officer

Mr Charles Camp\*

Tree Officer:

Dr Wendy Wakeman\*

VH Noticeboard/Village Website

Old Buckenham Hall School

Mr Tom O'Sullivan\*

Centre Academy for East Anglia

Dr Duncan Rollo/Mrs Kim Salthouse\*

