

**BRETENHAM PARISH COUNCIL MEETING**  
**HELD ON THURSDAY 10<sup>th</sup> SEPTEMBER 2015 AT 7.30 PM IN THE VILLAGE**  
**MINUTES**

Present Chairman Mr C Clarke, Vice-Chairman Mr D Golding part of the meeting, Clerk/RFO Mrs J Moulding, Councillors Mrs L Collings, Ms B Cronk, Ms E Woods, Mr P Brinkley, County Councillor J Antill, District Councillor Mr M Creffield and 8 members of the public.

1. Chairman welcomed everybody to the meeting and accepted and approved apologies for absence. Apologies for absence received from Vice Chairman David Golding who expected to arrive at 8.30, Councillor Peter Truin, Tom O'Sullivan, Martin and Carrie Dye, Ruth Fairbrother, Oz and Julie Ozficipi.
2. Received and accepted members' Declarations of Interest for items on the agenda; Emily Woods – Item 4.3 Village Hall Parking Permits.
3. It was resolved that the Minutes of the meeting held on the 9<sup>th</sup> July 2015 which had previously been circulated were a correct record. Approved and to be signed by the Chairman.

**PUBLIC FORUM**  
**Reports from**

Michael Creffield – Working groups have been formed to discuss Devolution, still waiting for outcome. There has been expressed a need to build more houses, the number and location currently a moot point but needs to be placed where there are more amenities. Suffolk Police Commissioner reports that there will be continued cost savings and that the pattern of crime is changing; moving to domestic crimes. 41% of crimes relate to safeguarding, 42% relate to Mental Health Issues and 17% relates to other crime. Lottery Funded Emergency Planning Workshops are being held at Stowupland, details available from BDC. The issue raised last time relating to problems paying Council Tax Online was reported but not fully resolved.

Jenny Antill – Full report attached. Nothing local to Brettenham to report. JA was questioned on situations in the village regarding Potholes, the questions and responses are attached in the report from JA. JA was questioned again on Broadband, a full update is expected by the end of the year, it is expected that for any residents receiving less than 2MB per second there will be financial support available from Improvement Funding, more details again to be available by the end of the year. In addition, it was advised that a new Mast has been installed at Fen Lane in Hitcham which should help with Mobile Phone signals.

Emily Woods Website Co-ordinator – advised that further training had been completed at SALC. David Carter the former Magazine Editor would be receiving a free copy of the village magazine. The magazine would also be entered into SALC village newsletter competition this year.

Dr D Rollo Central Academy – Reported that the school has had the best ever exam results this year. An open day was also arranged for Sunday 13<sup>th</sup> September. 50% of current students are boarding of which there are 6 girl boarders. Currently have problems with heating system which is being rectified. There is a late summer fete and dog show on the 18<sup>th</sup> September, funds being raised for E.A. Children's Hospice. This has been advertised in the village magazine and Dr Rollo requested local support.

Lyndsey Collings on behalf of the Parochial Church Council – Raised the issue affecting local churches regarding lead thefts, advised that the Brettenham church only has lead flashing but asked that local residents to be vigilant and report any suspicious activity around the church.

Public Forum was closed at 8.12pm

**4. Clerks report of progress of actions from previous meeting**

- 4.1. Village Review/OBH Project, the provisionally October date has now been cancelled. Preference is now that the review is held on a weekday evening either in November 2015, December 2015 or February 2016 with as much notice given to the residents as possible. Agreed that the Chairman would speak to Gillian Benjamin of Community Action Suffolk to clarify format of meeting.
- 4.2. Signage for Village Hall Car Park/Children Playing warning signs have now been received and are now ready to be put up. Arrangements will be made over the course of the next few weeks. There have been 4 signs purchased at a total cost of £155.94.

Minutes Brettenham Parish Council Meeting Thursday 10<sup>th</sup> September 2015

- 4.3. Village Hall Parking Permits, proposed wording has now been drafted. Draft wording discussed and following amendments, now to be formalised and ready for approval and issue at next meeting.

Vice-Chairman David Golding arrived at 8.15pm and meeting then went to item 11. On the Agenda

#### 11. SALC

11.1 Received report from SALC representative following Babergh Area Meeting 7<sup>th</sup> September 2015. Village of the year results: 1<sup>st</sup> Grundisburgh, 2<sup>nd</sup> West Stow, 3<sup>rd</sup> Shotley. Advised that very few villages were taking forward a village review. Concerns were currently being raised about the level of stress on RFO's/Clerks.

#### 5. Planning

##### 5.1. Consideration and updates on Planning Applications

- 5.1.1 B/15/00362 66 The Street, IP7 7QP - Erection of detached 1 & ½ storey dwelling and construction of new vehicular access to serve existing dwelling. Revised Plans/information submitted. BPC no further response to original objection. BDC Decision Pending.
- 5.1.2 B/15/00952 Charlies Farm, Church Road IP7 7QR - Erection of detached cart lodge and construction of vehicular access. BPC No objection but raised comment that hedge to be cut back to suit required visibility. BDC Decision Pending.
- 5.1.3 B/15/00916 Dux Hill, Brettenham Park IP7 7PF – erection of 1 no. detached two storey dwelling and detached single-storey garage (following demolition of existing dwelling). BPC supported. BDC Decision Granted 18.9.2015 post Parish Council Meeting.
- 5.1.4 B/15/00899 Hall Lodge Cottage, The Street, IP7 7QP – Remove 1 no. Ash Tree. Remove dead wood and reduce canopy from 1 no. Oak Tree. Remove 1 no. Lime Tree. BDC approved.
- 5.1.5 B/15/00285 & B/15/00284 Gate Lodge Cottage, Old Buckenham Hall School IP7 7PH – Application for planning and listed building consent re construction of porch extension linking dwelling to outbuilding. BPC supported application. BDC decision granted.
- 5.1.6 No other planning applications/notifications received.

#### 6. Correspondence

Items Marked \* indicate that they have been circulated via email prior to meeting.

- 6.1. \*Babergh District Council Public Consultation Licensing Act 2003 Local Policy and Gambling Act 2005 Local Policy. Matter is responsibility of Brettenham Village Association, therefore no debate or comment by Parish Council. Information already provided to BVA representative.
- 6.2. No further items of correspondence received.

#### 7. Roads and Maintenance of Footpaths

- 7.1. FP8 Erection of sign Orchard Way, there remains issues with the grass cutting and up keep of the path. Agreed that Cllr B Cronk to take forward with Footpath Liaison Officer and to be raised with BDC and report at next meeting.
- 7.2. Discussion relating to concerns regarding Potholes raised with JA. See her report attached. Chairman Chris Clarke to liaise regarding the road concerning the top dressing.

#### 8. Playing Field/Parking/Health and Safety

- 8.1. No progress with playing field lease.
- 8.2. Replacement bench purchased at a cost of £214.98 and now to be securely placed on the playing field. Cllr P Brinkley to take forward.
- 8.3. Reported that the play area is untidy and weedy, Chairman Chris Clarke agreed to spray taking care that undertaken at a time when children are not playing.

#### 9. Village Magazine

- 9.1. Letter to confirm thanks to be sent to Robert Holmes following his retirement from duties as support to Magazine editor, agreed that as a gesture a cheque for £100 would be sent to Robert Holmes.

#### 10. 2016 Meeting Schedule

- 10.1 Dates for 2016 Parish Council Meetings confirmed and details publicised on website and Village Hall Notice Board. Circulated via email to all on distribution list to include Councillors.

## 12. Finance

12.1. Clerk provided current financial report, details attached.

12.2. Payments authorised as detailed on finance report

12.3. Insurance annual renewal received from CAS, insurer: Zurich, premium £220.06 for 2015/2016. Previous year £248.59. Same level of cover aside from Public Liability reduced from £10million to £6million. Proposed and agreed to renew as outlined. Subsequent to meeting premium paid and confirmation of insurance cover received.

12.4. External audit report completed 28<sup>th</sup> August 2015. No matters came to auditor's attention. Return presented to councillors which has been approved and accepted by the council.

13. No further items considered for inclusion on next Agenda.

14. Next Meeting Thursday 12<sup>th</sup> November 2015 7.30pm in the Village Hall

Meeting Closed 8.55pm.

Jane Moulding Clerk/RFO Tel: 01449 736178 Email: brettenhamparishcouncil@btinternet.com

Agenda circulated to:

Chairman

Mr Chris Clarke\*

Vice-Chairman and SALC/Thurston College representative

Mr David Golding\*

Councillor and Chairman of Planning Committee

Mr. Paul Brinkley\*

Councillor and Suffolk Passenger Transport Representative

Mr Peter Truin\*

Councillors

Miss Beverley Cronk\*

Mrs Lindsey Collings\*

Councillor and Website Co-ordinator)

Miss Emily Adie\*

Suffolk County Councillor – Cosford

Mrs Jenny Antill\*

Babergh District Councillor:

Mr Michael Creffield (email address not yet known)

Suffolk Constabulary:

PCSO 3226 Jamie Fudge/PCSO 3306 Debbie Rudd/PCSO 3271 Sam Chandler\*

Station Clerk Sudbury - Cheryl Morgan\*

Internal Auditor

Mr Roger Bere\*

Neighbourhood Watch Co-ordinator:

Mr Martin Dye\*

\* sent via email

Footpath Liaison Officer

Mr Charles Camp\*

Tree Officer:

Dr Wendy Wakeman\*

VH Noticeboard/Village Website

Old Buckenham Hall School

Mr Tom O'Sullivan\*

Centre Academy for East Anglia

Dr Duncan Rollo/Mrs Kim Salthouse\*