

**BRETENHAM PARISH COUNCIL MEETING
HELD ON THURSDAY 9TH APRIL 2015 7.30 IN THE VILLAGE HALL**

MINUTES

**Present Chairman Mr C Clarke, Vice-Chairman Mr D Golding, Clerk/RFO Mrs J Moulding, Councillors Miss E Adie, Mrs L Collings, Ms B Cronk, Mr P Truin, Internal Auditor Mr R Bere, 5 members of the public.
Joined for part of the meeting by 2 members of Police Safer Neighbourhood Team (PC Gary Austin and one other)**

- 1** Chairman welcomed everybody to the meeting and accepted apologies for absence. Apologies for absence received from BDC Councillor Desmond Keane, SCC Councillor Jenny Antill, Councillor Paul Brinkley and Kate Treacher.
- 2** Declarations of Interest for items on the agenda: D Golding Item 5.1.3, E Adie Item 8.3.
- 3** Minutes of meeting held on 12th February 2015, Minutes circulated prior to meeting were agreed and signed by the Chairman.
- 4** **Matters Arising from previous meeting**
- 4.1 Village Review
- 4.2 OBH Project
- It has been difficult to arrange during the election. Agreed to undertake review in the second half of September/early October. Chairman will alert Tom O’Sullivan at OBH of dates to seek assistance in undertaking survey when there will be a new school intake. Clerk/RFO will contact CAS to arrange a firm date and seek their assistance in setting up meeting.
- 5** **Planning**
- 5.1 Planning Applications
- 5.1.1 B/14/01297 Church Farm, Buxhall Road, IP7 7PE – Erection of 2 storey dwelling following demolition of modern agricultural buildings within a conservation area. Chairman attended BDC Planning Committee Meeting 25.3.2015 gave short presentation on application, copy held for the file. BDC committee overturned advice of Planning Officer 10-0 vote. BDC approved.
- 5.1.2 B/14/01605 Sunnyside, 42 The Street, IP7 7QP – Repollard 1 No. Lime tree back to previous pruning points. BPC supported, BDC decision pending.
- 5.1.3 B/15/00299 Willow Cottage, The Street, IP7 7QP – Erection of 2 storey rear extension and alterations. Due to conflict of interest to be looked at after the meeting by Planning Committee. Decision Pending.
- 5.1.4 No other planning applications/notifications received since agenda prepared.
- 5.2 Terms of Reference
- 5.2.1 Email list to ensure Residents aware of planning applications. Decided to use Peter Truin’s existing email address list. A notice will go in the Village Magazine asking residents to notify the Clerk/RFO of any amendments to email addresses so list can be amended. Clerk/RFO to manage list and circulate as appropriate.
- Safer Neighbourhood Team (SNT)** Whilst there was no Public Forum on the Agenda, PC Gary Austin and a colleague arrived to report. Brettenham had 3 crimes in the whole year, 2 criminal damage and 1 burglary. Outlined cutbacks being undertaken in the force, changes expected 2015 to 2018 which may affect roles of PCO’s and reduce attendance at PCM’s. 999 calls will still be treated as priority. SNT’s will concentrate on Anti-Social behaviour and lower levels of crime. The spate of burglaries in Suffolk is a high priority, suspects are known to the Police and a large operation is making inroads into catching the criminal gang(s). Advised not to be complacent regarding security of property/outbuildings. SNT are available to give advice. An item will be provided to put in the May Magazine regarding property security. Questions raised regarding amalgamation of Suffolk and Norfolk 999 call centre and advised that there are appropriate systems in place to differentiate between the

Brettenham's in Suffolk and Norfolk. UPVC pens are also available from the Police to mark property, the Police have a stall at Sudbury market on the 1st Saturday of every month where these pens are available.

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- 6.1 SALC
- 6.1.1 Babergh Area Meeting 2.3.2015, David Golding summarised minutes from meeting which are attached to these minutes for reference.
- 6.1.2 Electronic Summons Revised Standing Order has been issued by SALC. Councillors can now be summoned by email and not just by letter.
- 6.2 SCC
- 6.2.1 New reporting tool to report highway problems is available on SCC website which can be used by anybody.

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- Roads and Footpaths**
- 7.1 FP8 Erection of sign Orchard Way. Sign donated by Beverley Cronk and Pat Harpley. Unveiling ceremony/photo opportunity to be arranged. B Cronk will talk to landowner and Foot Path Officer to arrange.
- 7.2 Duplicate Poles – The Street. No further issues raised and therefore will be removed from Agenda next time.
- 7.3 Pothole reporting. Whilst a number of holes have been filled in there remains many in the village, some already painted with red lines. Main areas of concern are Dux Street, area opposite Francis House and along Buxhall Road. Action: To be reported by Clerk/RFO.
- 7.4 Annual Spring Clean 2015. Agreed that as in previous years Councillors will undertake Spring Clean along allotted roads and an item will go in the Magazine asking for residents support.

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- Playing Field/Parking**
- 8.1 Playing Field Annual Inspection Report – Remedial Action outlined. Risks detailed are all below level 8. Bark around climbing frame and swing needs replenishing, gap in gate causes slight concern for entrapment but considered low risk. Proposed and agreed that in view of impending Village Review where Play Area will be discussed and possible upgrading is to be undertaken that no remedial action to be undertaken at this stage.
- Issue raised around children playing on bikes in the VH Car Park. Agreed that item will be put in Village Magazine regarding children cycling in Car Park. Action for Clerk/RFO to seek advice from SALC re signage to be placed in Car Park regarding Parental responsibility for children playing/cycling in the Car Park.
- 8.2 Progress of playing field lease, Paul Brinkley advised in his absence that no progress to date, he will speak to the land owner again.
- 8.3 Parking Permits at Village Hall. Chris Clarke advised that he was not comfortable with wording of proposed permits and asked Clerk/RFO to seek advice from SALC and report next time.
- 8.4 Recent Graffiti sprayed in areas around the village has been removed and thanks extended to David Carter and Oz for their help with this. The matter has been reported to the Police.

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- Elections 2015**
- 9.1 All nomination papers are now in as closing date was today 9.4.2015.

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- Finance**
- 10.1 Transparency Code Update, reminder that the new Code came into force on the 1st April 2015 and Clerk/RFO will be ensuring Code complied with.
- 10.2 Annual Review of Internal Controls is now due, Clerk/RFO agreed to review in line with terms of Transparency Code and prepare for next PCM for approval.
- 10.3 Current balances and anticipated expenditure sheet prepared and reviewed. Item attached.
- 10.4 Approval of invoices for payment, details on financial report attached.

- 10.5 External Audit 2014/2015 now being prepared following the completion of the internal audit of the final quarter accounts. Agreed to make comment in final audit submission that capital set aside for contribution to Play Area in Playing Field.
- 11** **AOB**
- 11.1 VE Day 70th Anniversary, given too short notice, no plans to organise celebration in the Village.
- 11.2 Annual Parish Meeting format discussed. Proposed and agreed that there would be no speakers and no refreshments. Will be used as an opportunity for villagers to raise any issues they wish to.
- 12** **Next Meeting**
Thursday 14th May 2015 at 7.30pm in the Village Hall
Annual Parish Meeting followed by AGM/PCM

Meeting finished at 20.45.

Item 6.1.1 Summary SALC Minutes

Presentation by Tim Passmore, Police and Crime Commissioner

An overview of the Police and Crime Commissioner arrangements was given. An efficient and effective service must be delivered. The Commissioner holds the Chief Constable to account and has overall responsibility for the budget and sets the precept. There is a considerable planned reduction in the budget. The framework is set up to enable the service to flex to local need. They are trying to ensure there is efficient delivery and sufficient resourcing. The Constabulary is a major part of the economy. They have public engagement sessions every month, roadshows and the Commissioner is held to account through the Police and Crime Panels. He indicated that the arrangements save money. He confirmed his belief that they should retain services such as the control centre for Suffolk. He believes that policing is essential to the economic well-being of Suffolk. Recorded crime was reduced by 8% last year. There is a new National Crime Agency which is helping to keep borders safe and to deal with human slavery and fire arms etc. There is an Eastern Region Special Operations organisation and a National Counter-Terrorism Network.

They are looking at all of their budgets and will be driving out more efficiency. Plus estates will be reviewed as will public access. In terms of partnership working there is a pooling of resources and support to the voluntary sector to ensure more can be done for less. They will shortly be releasing their findings on domestic abuse cases and he wants to see the impact on children subject to abuse addressed. More will be done to work with fire and rescue services and he hopes to see blue light amalgamation in Suffolk. Burdens from other services end up with the police owing to lack of resources, such as people with mental health problems. He considered that there were also problems with the ambulance service and with dealing with the rural nature of Suffolk. Technology advances are being implemented and there are moves to improve protection of the borders.

Presentation by Jennifer Powell, Chief Inspector in charge of the Change Programme

Through a Local Policing Model review, they are trying to improve their service through better demand management and prioritising threat, harm and risk. They will review their processes, use technology better for more flexible working and conduct more partnership working. They have already identified £3.3m savings and still have to save a further £5m over the next 18 months to 2 years. The savings will include a reduction of 63 police officers but they are investing in more investigator posts. They will be seeking to achieve better demand management and will be redesigning the focus on community contact, neighbourhood teams and investigations.

Suffolk Constabulary is performing well and is a low cost force with a record of reducing crime and anti-social behaviour. They aim to be the best possible within resources and are working with officers, staff and partners to transform policing in Suffolk in challenging financial times.

Question topics:

The 63 posts to be reduced will take them back to where they were about 5 or 6 years ago but they work differently now. Although these include frontline posts, he hopes that smarter working will mean there will not be a considerable impact. The loss of 3 PCs and a Sergeant has been identified but not PCSOs. There will be difficult decisions in relation to the functions of PCSOs in the future but there is a commitment to ongoing partnership working with PCSOs.

Speeding enforcement is an issue which is raised at all public meetings. A survey was conducted and now there is different use of speed enforcement vans. If people contact their Safer Neighbourhood Team they can influence deployment. They also put money into community speedwatch.

About 60% of the activities within Suffolk Constabulary are in partnership. All of the other agencies accept that a local policing service must be protected. From the first spending review much of the savings came from collaboration with Norfolk and they continue to explore options.

The helicopter arrangements are very expensive for the proportion of use that Suffolk gets. Therefore they are demanding a new deal with better value for money. Now the helicopter is moved further from the Suffolk border, the usage could be even lower and they are expecting to fully explore the use and value to Suffolk. Norfolk also has a bad deal.

Jane Moulding Clerk/RFO Tel 01449 736178 Email brettenhamparishcouncil@btinternet.com

Minutes circulated to:

Chairman

Mr Chris Clarke*

Vice-Chairman and SALC/Thurston College representative

Mr David Golding*

Councillor and Chairman of Planning Committee

Mr Paul Brinkley*

Councillor and Suffolk Passenger Transport Representative

Mr Peter Truin*

Councillors

Miss Beverley Cronk*

Mrs Lindsey Collings*

Councillor and Website Co-ordinator)

Miss Emily Adie*

Suffolk County Councillor – Cosford

Mrs Jenny Antill*

Babergh District Councillor:

Mr Desmond Keane*

Suffolk Constabulary:

PC 704 Ruth Horton *

PCSO 3226 Jamie Fudge/PCSO 3306 Debbie Rudd/PCSO 3271 Sam Chandler*

Station Clerk Sudbury - Cheryl Morgan*

Internal Auditor

Mr Roger Bere*

Neighbourhood Watch Co-ordinator:

Mr Martin Dye*

* sent via email

Footpath Liaison Officer

Mr Charles Camp*

Tree Officer:

Dr Wendy Wakeman*

VH Noticeboard/Village Website

Old Buckenham Hall School

Mr John Brett*

Centre Academy for East Anglia

Dr Duncan Rollo/Mrs Kim Salthouse*