

BRETENHAM PARISH COUNCIL MEETING HELD ON THURSDAY 13th JULY

MINUTES

1. Chair's welcome and to accept and approve apologies for absence – VC Daniell and Cllr Tavener.
2. To receive and accept members' Declarations of Interest for items on the Agenda – Cllr Truin confirmed an interest in the pipeline.
3. To resolve that the Minutes of the meeting held on 11th May and 21st June 2023 are a correct record – minutes circulated prior to meeting – resolved unanimously.

PUBLIC FORUM

- SALC – Councillor development pathway is available for particularly new Cllrs, and improvements in information provided from ICO, Cllr Collings to consider. Suffolk Wildlife Trust offering courses on wildlife including Hedgehogs.
 - BDC Cllr Saw – report circulated prior to meeting, available separately. Cllr Saw spoke through the joint local plan update, capital grants that are available and what for, as well as locality grants. Tour of Britain on 7th September and the route it takes (through Bildeston and on to Wattisham).
4. To receive Clerks report on matters from previous meeting and to date.
 - 4.1. To provide update on actions from previous meeting
 - 4.1.1. Change to presentation of public forum – completed – Clerk explained format and no further comments.
 - 4.1.2. Lease for playing field update – confirmed Clerk has sent all documents to landlord and will hopefully progress.
 - 4.1.3. Banking online access – ACTION: Clerk to get form to add Cllr Truin to signatory, online access for Cllrs to be progressed thereafter.
 - 4.1.4. Laptop – suggestions – Clerk explained that non-Mac options were £4-500, whereas a Mac was £849. Cllrs agreed for Clerk to obtain costs associated with transferring all data over to Mac and circulate this information to Cllrs via email. ACTION: Clerk to obtain transferral costs and circulate to Cllrs.
 5. Planning
 - 5.1. To consider and receive updates on Planning Applications

Reference	Address	Application	Comments from within meeting
DC/22/06309	Anglian Water Services Bury To Colchester Pipeline	Re-consultation request	No further comments
DC/23/03206	Old Buckenham Hall School, Brettenham Park, Brettenham, Ipswich Suffolk IP7 7PH	Application for Listed Building Consent - Alterations to facilitate re-ordering to provide two offices	Happy to support application on basis it will be an improvement
DC/23/02977	Honeysuckle Cottage, 18 The Street, Brettenham, Ipswich Suffolk IP7 7QP	Notification of Works to Trees in a Conservation Area - Fell 1No. Willow and treat stump with eco plugs.	Happy to support on the basis will underpin structural integrity of house

DC/23/02930	Elm Cottage, Beales Drive, Brettenham, IP7 7QL	Householder Application - Conversion of car port to garage with addition of side walls and doors.	Neutral with no concerns.
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5.2. Neighbourhood plan update – some work outstanding and volunteers requested for helping to read the initial draft. VC Daniell agreed via email that was willing to help. Chair to circulate Neighbourhood Plan in any event and Cllrs to revert with any comments.

6. CIL allocation and spending

- 6.1. Signposts – signage on Old School Corner and Buxhall Road was supposed to be in May, however has not been done so has been chased. Signpost should have been in depot last week and installed this week albeit still has not happened. Chair chasing again. Finial removed for correction and in the process of rectification.
- 6.2. Play equipment – S106 funds to be used towards equipment, S106 cannot be used until lease sorted. Revised prices have been circulated. Slide now costs £3,739, but matting must be replaced and that is an extra circa £2k. Spinner bowls £2.5k. Surprise basketball hoop – residents need to be consulted that face onto the field before deciding fully. All going on hold until lease position rectified.
- 6.3. OBH corner – thanks extended to Tree Officer for work done to the land, land is looking good. Chair queried if Cllrs would like to spend money on it such as the bench, plaque, water pipe, or potential new planting. Suggested that bench and plaque could be progressed independently of water pipe decision. Cllr Moulding agreed to send around to Cllrs an example of a rot-proof bench that might be suitable, and other Cllrs invited to look at examples that might be suitable.

7. Upcoming events/ considerations

- 7.1. Coronation tree – update – donation of tree offered by Tree Officer Andrew Gooderham, a single Beech Tree suggested, to be put in November. Thanks extended to Mr Gooderham.
- 7.2. New tree and plaque on land outside the Church – update – VC Daniell to purchase the plaques (circa £150) and wording to be agreed. Cllr Truin to speak to VC Daniell about the wording for tree near church. Cllr Moulding suggested a slate material that might be more suitable than a metal that can be stolen.

8. Correspondence

- 8.1. To discuss items of correspondence – Clerk mentioned CIL training sessions circulated. ACTION: Clerk to send Babergh Town and Parish updates to Cllrs and Brettenham magazine.
- 8.2. To discuss any further items of correspondence received since Agenda prepared

9. Playing Field/Parking/Health and Safety/Footpaths

- 9.1. To receive reports of any other Health and Safety issues – ACTION: Clerk to look at David Bracey report to understand reported condition of goal post, and Clerk mentioned leaving net elevated to ensure wildlife doesn't get trapped.
- 9.2. "Private Property" / "No parking beyond this sign" sign – update – Clerk to buy ACTION: Clerk to purchase – acrylic/ hard plastic satisfactory to say no parking beyond this point.
- 9.3. Sign-post replacements – covered above
- 9.4. Grass cutting of playing field, to include any update on Chestnut tree cutting – Chestnut tree trimmed, £55 per cut agreed for playing field and tree next to church, additional rate being obtained for OBH corner.

10. Land opposite OBH gates – nothing further to discuss other than above.

11. Finance

- 11.1. Clerk to provide current financial report – Clerk explained and nothing further raised – approved.
- 11.2. To consider and authorise payments detailed on finance report – authorised.

12. AOB and items for consideration of inclusion on next Agenda.

- 12.1. Chair mentioned potentially using some CIL money and/ or capital grants for extension on Village Hall. To be added to agenda for next time. ACTION: Chair to speak to Grants team at BDC. ACTION: Clerk to add to next Agenda.

Meeting closed 20:52

Della Clarke | Clerk/RFO | Email: brettenhamparishcouncil@btinternet.com

Minutes circulated to:

Chair

Ms Alyson Wilson*

Vice-Chair

Mr Harvey Daniell*

Councillor and Suffolk Passenger Transport Representative

Mr Peter Truin*

Councillors

Ms Beverley Cronk*

Mrs Lindsey Collings*

Mr Nick Tavener*

Mr Grahame Moulding*

Suffolk County Councillor

Mr Robert Lindsay*

North West Cosford Councillor

Deborah Saw*

Suffolk Constabulary(Parish Council Liaison Officer):

Darren Marshall *

Internal Auditor

Mr Roger Bere*

Gardening Club

Jane Moulding*

Jane McDonald*

Michelle Harvey*

Footpath Liaison Officer

Mr Martin Annis*

Tree Officer:

Mr Andrew Gooderham*

Old Buckenham Hall School

Headmaster*

Centre Academy for East Anglia

Lisa Gilbert*

Village Hall Caretaker

Mr Kemal Ozficici*

Website Co-ordinator

Michelle Brown*

Brettenham Village Association

Mr Kemal Ozficici*

VH Noticeboard/Village Website

* sent via email