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Minutes of Brettenham Village Association Meeting, 9th January 2023

Present	Ozzie Lizzy Julie Ozficipi, Pete Knight, Annie & Nick Tavener, Alyson Wilson, Val McGill, Mick Kelly, Peter Truin, Gary Roberts, Mark Baker, Katrina Kearns, Dave Percy, Michelle Brown	Chair Secretary
Apologies	Emily Woods, Beverley Cronk, Jo Buckingham, Martin Schofield	

Item	Minutes	Action / lead
1. Intro	a. Matters arising from previous meeting. 1. Risk register – It was decided that a Risk Register was not going to be required. 2. PDF for kitchen hygiene – Confirm this action point during next BVA Meeting. 3. Gazebo purchase – Julie is tracking the prices, which are currently high. Awaiting a price drop	Chair Jo Buckingham Julie
2. Reports from Officer Group	a. Treasurer: Getting back to pre-pandemic income levels; on target for this year. Main expenses have been: TV, aerial & licence. This year to date £4900 spent more than income. The accounts were produced and accepted by all attendees. Frequency of Window cleaning to be examined. b. Booking Clerk: There are some new bookings for the next few weeks but no more regular bookings. Charges (hall and bar) to be reviewed by Officer Group. Date tbc c. Bigger Ernie Co-ord: 171 tickets sold last year and this year so far: 116 tickets with payment promised 107 tickets with payment received (not reconciled to bank but received written confirmation)	Officer Group Mark Ozzie Julie Ozzie Emily (via email)

	<ul style="list-style-type: none"> h. Wet floor sign to be purchased i. Mark Baker identified an issue with the electricity meter. We need to incorporate a smart meter, but the phase needs to be changed. Must be sorted before 1st March - advice will be sought from Dan Brown 	Dan
4. Future BVA & Village Events	<p>Thanks to Emily and Pete for running the VI on Christmas Eve.</p> <p>Friday Village Inn: Feb - Wagu Burgers Mar - Mobile Pizza Company April - Church May – vacant (possible coronation event on Sat 6th) June - Bloaters July - Meat and Greet Gourmet Grill</p> <p>Quiz Night – 28th Jan. Pete would like to put out a plea to all for raffle prizes.</p> <p>March 11th – Wine tasting event in village hall run by the owner of the Kings Head (Bildeston) more info to follow</p> <p>April 29th – Shanty evening #raisetheroof £15 per ticket Details within the Brettenham Mag.</p> <p>Coronation - move Friday VI to Saturday evening for a 'Coronation' Village Inn</p> <p>Summer Fair – Incorporating a Brettenham Classic car show date tbc</p> <p>Brettenham V Brettenham Cricket Club match tbc</p> <p>Apple day tbc</p>	<p>Pete K/All to note</p> <p>Mick</p> <p>Mark/Ozzie</p> <p>Ozzie/Allyson</p> <p>Annie</p> <p>Harvey Daniell</p> <p>Gardening Club</p>
1. AOB	<p>NYE '23 - volunteers required to organise the next NYE event</p>	Michelle
1. Date for next meeting	<p>3 Apr 23</p>	All to note

Lizzy Keoghane
BVA Secretary