

Brettenham Village Association AGM Minutes

16th April 2015. 7:30pm

1. Apologies

Peter Knight, Wendy, Stuart Earle, Tom O'Sullivan, Paul Brinkley

Present:

Laurie and Gwinnie Rudder, Lindsey Collings, Charles Camp, Katerina Kearnes, Dave Pearcey, Guy Saunders, Beverley Cronk, Ken Bound, Chris Clarke, Paul Bendall, Oz, David Carter, Stuart Kershaw, Mark Baker, Larry O'Hara, Gary Roberts, Peter Truin, Cathy Schofield. Tracey Brinkley, Lynne Golding.

Peter welcomed: David and Anne Cadman, Peter and Jane Broughton and Emma McKenna

2. Reports

a. Chairman

Many successful events run last year including:

Dance Night on 31st May with the band Switch, thanks to Matt (a band member who lives in the village)

Games day in July vs Preston St Mary

Fireworks in the park

Charity Quiz for the Air Ambulance service

New Year's Eve party with Jabs the Singer

The Wine Tasting evening didn't happen, we hope that will be on the agenda for next year

Thanks to all villagers the BVA has been able to help the gardening club with funding for bulbs around the village and plants for the Village Green.

The BVA has also bought a marquee last year which has already been put to good use.

There was some controversy about what is actually a BVA event, but this was resolved.

b. Finance

The finance officer reports that the BVA finances are in a healthy position

Balance of ~£17,000 The accounts look slightly down on the year before, this is down to a change in accounting policy (related to Bigger Ernie)

Full report is available from the Finance Officer or from the Secretary

c. Village Hall Caretaker

Caretakers report.

The hall continues to be well used and is generally well looked after by the people who use it.

No major maintenance items to report over this last year, but like any property the usual everyday items need looking after to make the hall run smoothly.

May I thank the following people for helping me make my job much easier.

Dave Pearcey for the plumbing jobs.

Rachel Coomber the cleaner.

Stuart Kershaw for polishing the floors.

Katrina Kearns the booking clerk

Mark Baker the treasurer

Peter Truin the chairman

And last, but certainly not least my wife Margie for all her help with the additional cleaning, washing and other jobs she carries out.

Thanks were offered to David for his continued attentions to keeping the hall looking so good.

d. **Booking Clerk**

Regular users continue to enjoy the hall and much positive feedback is received by all hirers. The chairman thanked Katerina and Paul and Tracey Brinkley for all their work in keeping the calendar well organised.

3. Election of Officers

The chairman suggested that a single vote is undertaken at the end of nominations unless more than one name is proposed, in which case a specific vote is recorded for that nomination.

Officers standing down are: Paul Bendall, Bigger Ernie, Cathy Schofield - Secretary

Chair:	Chris Clarke proposed Peter Truin , Paul Bendall and Oz seconded
Vice Chair:	David Carter proposed Beverley Cronk , Oz and Katerina seconded
Treasurer:	Lindsey Collings proposed Mark Baker , Charles and Ken seconded
Secretary:	Katerina proposed Emma McKenna , Cathy seconded
Caretaker:	Beverley Cronk proposed David Carter , Paul Bendall seconded
Booking Clerk:	David Carter proposed Katerina Kearns , Gary seconded
Reserve Booking Clk:	Katerina Kearns proposed Paul Brinkley , Beverley seconded
Designated Premises Supervisor:	Beverley Cronk proposed Peter Truin , Charles Camp seconded
Sunday Village Inn:	Lindsey Collings proposed Martin Schofield , Oz seconded
Bigger Ernie:	David Carter proposed Charles Camp , Lindsey seconded
Purchasing Manager:	Paul Bendall proposed Beverley Cronk , Mark seconded
Wine Manager:	Lindsey Collings proposed Charles Camp , Katerina and Larry seconded

Unanimous vote in favour except for one abstention.

4. Village Hall Trustees

Ken Bound and David Carter are in place until 2017

Lindsey Collings and Paul Brinkley came to the end of their four year term. Lindsey stepped down.

Paul Bendall and Paul Brinkley re-elected, all in favour.

End of AGM 20:00

**Brettenham Village Association
Ordinary Meeting Minutes**

16th April 2015 after the AGM

Additional items to discuss matters arising before the next scheduled BVA meeting

1. Actions from last meeting on 8th Jan 2015

Storage container	Completed. See notes below
Refine the Village Hall booking payment process between Booking Clerk and Accountant	Completed. See notes below
Place advert in magazine asking for volunteers for the Secretary role on the BVA	Completed
Arrange cleaning of bar area	Completed

Storage Container

Re new 20ft Container for Village Hall storage.

Further on from the last meeting where the purchased of a new larger container was agreed. The old container has been bought by Ken Bound for £400.

Charles has costed a new container at approx. £2350 inc. VAT, come fully painted and last for approx. 20 years.

A second hand container would cost approx. £1750 inc VAT but would be rusty and so require preparation and painting.

All voted in favour of a new container

Charles requested Peter obtained a quote to ensure transparency. **ACTION: Peter**

Post Meeting note: Since the meeting, Peter obtained a quote from PortableSpace at Bacton which was higher than that Charles had promised, so the container has been bought from ContainerSales (UK) Ltd. and installed. Many thanks to the installation team.

Booking Process

It is to be made clear to any hirers that payment for the hall is due when the key is collected. Beverley asked if Katerina could let her know if the bar was booked, so stock levels could be assessed.

2. Future events

- a. Matt Riches and his band Switch have offered to play. A Saturday in summer in the Marquee was suggested. Chris reminded the BVA that the Village Hall field is under the Parish Council responsibility, so any noise issues would fall to them.

Gary/Lynn/Chris and Oz volunteered to make the task group to organise the event.

Lindsey requested the last weekend in June be avoided

- b. Apple Day, now called the Autumn Fair

Task Group led by Carrie, Paul Bendall and Katerina also volunteered.

Suggestions included:

Combining the Apple Pressing with a harvest festival type event including a vegetable competition, best scarecrow etc.

Asking Thorpe Morieux gardening club if they would like to join forces was also suggested.

The event will be subsidised by the BVA fund.

- c. Any other Future events

- i. Fireworks will be on 7th Nov

- ii. New Year's Eve: Paul Brinkley will ask Jabs the Singer

- iii. Quiz: Guy Saunders volunteered to run another quiz in November

- iv. Theatre Evening: Guy will place an ad in the magazine promoting auditions, the idea being to have 6-8 players including children.

3. Date and Time of next meeting

2nd July 7:30 pm

4. AOB relating to ordinary meeting

- a. Tracey requested clarity on the Hall booking charges **ACTION: Peter/Katerina**

- b. Guy asked for more information on the footpaths around the village, Charles is the footpath warden