

# Brettenham Village Association Meeting Minutes

9<sup>th</sup> October 2014. 8 pm

## 1. Apologies

Anne Townsend, Paul Bendall

**Present:** Paul Brinkley, Gary Roberts, Mark Smith, Beverley Cronk, Ken Bound, David Carter, Lindsey Collings, Martin and Carrie Dye, Mark Baker, Charles Camp

## 2. Minutes from last meeting

Previous minutes from meeting dated 17<sup>th</sup> April 2014 approved.

Completed Actions (For information)

<b>ACTION</b>	<b>RESPONSIBILITY</b>
Cigarette container	Mark Smith up to £50
Quiz 22 <sup>nd</sup>	Peter Truin confirmed date
Wine Tasting Quiz	Peter Knight organising

### Actions to be carried forward to next meeting

Storage container	Peter Truin/Paul Brinkley
Arrange cleaning of bar area	Peter Truin

## 3. Reports

### a. **Finance**

Up £592 no notable movements

### b. **Caretaker**

The hall has had steady use over the summer months and in general has been well looked after by the hirers.

Outside caterers rated the kitchen as "A quality kitchen, the best village hall one we have used".

And from a first time village hirer, "Lovely, a very well equipped hall"

### **Maintenance.**

I have replaced a broken gutter joining bracket and cleaned out all the gutters unblocking two of the roof hoppers, one was blocked with a tennis ball.

Keith Purvis has replaced a faulty down lighter transformer that was damaged when a hirer of the hall attempted to change a light bulb.

My thanks again to Dave Pearcey for attending to a leaking tap on a hand basin in the ladies loo, a broken cistern handle mechanism in the disabled loo and loose taps again on the kitchen hand wash basin.

Thank you to Stuart Kershaw for once again giving the wooden floors a polish.

We now only have one key to the container padlock, (this is kept behind the bar).

The bar now needs another "deep clean" of the fridges, shelves and cupboards and a clear out of various bits and pieces that end up behind the bar.

**ACTION:** Peter to arrange cleaning as suggested.

**c. Booking Clerk**

No problems reported. Paul Brinkley continues to act as booking clerk

**d. Bigger Ernie co-ordinator**

No issues

**4. Funding for planting on Village Green**

Carrie Dye informed the meeting that the planting for next year will be more sustainable, the budget for which is not yet known and asked if the BVA would be prepared to contribute. Peter approved, no objections.

Many thanks to Phil Fairbrother for cutting the grass.

**5. Mobile Curry Van**

The Purple People Eater (PPE) first proposed to serve food from the driveway of Willow Cottage on Wednesday Evenings.

This didn't happen because they were informed it would be illegal without planning permission

They then asked if they could use the Village Hall car park, this was not possible on Wednesdays with the car park being used by the regular Whist Drive club.

Since then they have asked to use the Village Hall on Thursdays

This does appear to be acceptable, however there are several issues:

<b>Issue</b>	<b>Response</b>
Will it interfere with PC or BVA meetings	No, they will be gone before 8pm
Is it legal without planning permission	Yes, providing no more than 28 days per year
If PPE uses up all 28 days it can to serve food, will that mean there are no more days left for the Village Inn to serve food	No, this has no effect on the Village Inn
Do they have the necessary certificates and insurances	Yes (David Carter confirmed)
Will the Village Hall be responsible if there is an issue, food poisoning or an accident	No, the Village Hall will not be liable (Nick Tavernor confirmed)
If the PPE insurance runs out and the premium does not get paid, is the Village Hall liable	No, the Village Hall will not be liable (as above)

The Chairman suggested a 5 week trial – no objections

**6. What qualifies as a BVA Event?**

Some events in 2014 ran as community events, e.g. the War and Peace exhibition and the Harvest Festival but were not run as BVA events. The general question was how does an event become a BVA event? After discussion it was agreed that for an event to be supported (financially and with volunteers) by the BVA it should be presented, discussed and voted in for adoption at a BVA meeting.

Villagers and other groups are still free to hold their own events independently of the BVA.

Some members queried the charges levied for use of the Village Hall by other regular community events such as the whist drive, this will be looked into further.

**7. Charge for Marquee hire**

If hired with the Village Hall the Marquee can be hired for an additional £100. Hirers must provide a crew of at least 6 people who will be supervised by Martin Dye and be available to assemble and disassemble at the agreed times.

Non villagers will not be granted use of the Marquee.

**8. Past Events**

**a. Apple Press Day**

Great day blessed by fantastic weather, Councillor Jenny Antill offered her congratulations.

Huge thanks to all those involved in pressing a fantastic amount of apples, running the Kitchen, bar and barbecue. There have already been many questions asked about the date for next year.

**9. Future Events**

**a. Bonfire Night**

Charles, Paul Brinkley and Peter meeting with Friends of OBH for arrangements

Lindsey, Mark and Gary volunteered to be the gate crew

Paul Brinkley asked for help in collecting wood and for help on the night as he will be recovering from a knee operation

Cathy to arrange insurance

**b. Treasure Hunt**

To be picked up again in the New Year

**c. Quiz**

22<sup>nd</sup> November for the Air Ambulance charity

**d. New Years Eve**

Task Group allowed £50 for nibbles and party poppers, event to run from 8p.m. to 1a.m.

Peter to apply for a licence extension

**e. Other forthcoming events and suggestions**

**10. Date and Time of Next Meeting**

8<sup>th</sup> January 2015 at the new time of 7pm

**11. AOB**

Beverley kindly requests the bar volunteers do not overpack the plastic containers for empty bottles as it makes them very difficult to handle

Meeting ended at 09:15